



CERTIFICATION APPLICATION

PRO offers 11 certifications to recognize highly experienced remodeling professionals, capable of planning and managing complex remodeling projects to client satisfaction. Certified professionals represent an elite group of industry experts who possess extensive technical and management skills that set them apart as capable remodeling professionals.

The PRO Certification Board governs PRO Certifications.

PRO CERTIFICATION

Members of PRO may use certifications issued by other remodeling organizations recognized by PRO [1] to fulfill the requirements for their initial PRO Certification. Utilizing another remodeling organization's certification to fulfill PRO Certification requirements does not impact your certification through the other remodeling organization. PRO does not have any reciprocity of certification with, or affiliation with other remodeling organizations.[1]

CERTIFICATION PERIOD AND FEE

Your initial certification will be valid for the time that remains on the industry certification plus ONE YEAR. The FEE for initial certification is \$50, payable upon application to your local PRO Affiliate.

Please complete the form and return it with your payment to executive@promidatlantic.org or mail it to PRO Mid Atlantic, PO Box 3462, Merrifield, VA 22116

PRO CONTINUING EDUCATION REQUIREMENTS

PRO measures continuing education in PRO Units. One hour of approved continuing education earns one PRO Unit. Twelve (12) PRO Units are required for Certification renewal each year. PRO offers a variety of approved options to meet this requirement, including in-person affiliate-based meetings and training sessions. Seminars provided by PRO members that build industry knowledge are accepted as long as they are not product-specific training.

Of the 12 required PRO Units

- Six (6) PRO Units are required that are seminar/classroom based, either in person or virtual, on topics directly related to your Certification.
- Up to three (3) PRO Units may be provided by subscription to and reading of industry related Trade Publications.
- Up to six (6) PRO Units for writing an article or blog post for Trade Publications or PRO Website.
- Up to six (6) PRO Units may be provided by serving your local or national PRO organization, one (1) unit for each committee or board meeting attended.
- Up to six (6) hours of community service directly related to the remodeling industry, such as working on a Habitat for Humanity® or Rebuilding Together Project®.

The requirements and conditions of certification are set by

the PRO Certification Board. This board is composed of members from each PRO Affiliate to establish uniform requirements and conditions on the PRO, Inc. Education Committee level. Your new certification will be issued and administered by your local PRO Affiliate by the authority granted from the PRO Certification Board.

INITIAL CERTIFICATION REQUIREMENTS AND CONDITIONS

The requirements and conditions for certification are:

- Certifications are limited to owners and employees of PRO Member Companies.
- A valid certification issued by NARI®, NAHB®, or NKBA® that is current or within one year of its last renewal.[2]
- You may submit a certification issued by a remodeling organization not listed above to the PRO Certification Board for consideration for certification. Decisions by the PRO Certification Board may be appealed to the PRO, Inc. Board of Directors. The PRO, Inc. Board of Directors' decision is final.
- Submission of twelve (12) PRO Units of approved continuing education. Approved continuing education programs may be remodeling business or trade-related seminars, either in person or virtual, offered by PRO or any other trade association or private business that builds industry knowledge. Specific product-based and installation training education is not an approved program. Reading Trade Publications may only account for one quarter (1/4) of the required twelve (12) hours.
- Acceptance and adoption of the PRO Code of Ethics as a Certified Professional.

THE FOLLOWING CERTIFICATIONS ARE RECOGNIZED FOR CERTIFICATION:

PRO	Master	PRO Name	NARI®	NKBA®	NAHB®
PLC	MPLC	Lead Carpenter	CLC		
PR	MPR	Remodeler	CR	CKBD	CGR
PRS		Remodeler Specialist	CRS		
PRA	MPRA	Remodeler Associate	CRA	AKBD	CGA
PCPM		Certified Project Manager	CRPM		
PKBD	MPKBD	Master Kitchen and Bath Designer	CKBR	CKD/CBD	
PUD		Universal Designer	UDCP		CAPS
PADM		Project Administrator			
PMR		Master Remodeler	MCR	MCKBD	GMR
PGR		Green Remodeler			

[1] PRO is not affiliated with nor maintains reciprocity agreements with NARI®, NAHB®, or NKBA®. Certification is not a transfer of another remodeling organization's certification. PRO does not own, control, or participate in any other remodeling organization's certification program.

[2] TRADEMARKS: All product and company names are trademarks™ or registered® trademarks of their respective holders. All references to other trademarks belonging to third parties or referring to branded programs shall refer to those registered trademarks owned by others and not to any trademark belonging to PRO. Use of them does not imply any affiliation with or endorsement by them. Other product and company names mentioned herein may be trademarks of their respective owners.



CERTIFICATION APPLICATION

NAME: _____

ADDRESS: _____

EMAIL ADDRESS: _____

EMPLOYER (MUST BE A PRO MEMBER COMPANY): _____

PRO AFFILIATE: _____

NAME OF EXISTING CERTIFICATION: _____

PREVIOUS CERTIFICATION #: _____ CERTIFICATION EXPIRATION DATE: _____

ISSUED BY (CIRCLE ONE): NARI® NKBA® NAHB® OTHER (PLEASE PROVIDE): _____

CERTIFICATION PERIOD AND FEE

Your new certification will be valid for the time that still remains on your current industry certification plus ONE YEAR for a FEE of \$50, payable upon application to your local PRO Affiliate. Certification renewals will be valid for ONE YEAR. NOTE: Please complete this form and return it with your payment to:

Angela Hubbard
executive@promidatlantic.org
Phone (804) 304-7922
or mail it to
PRO Mid Atlantic, PO Box 3462, Merrifield, VA 22116

CONTINUING EDUCATION TRANSCRIPT

Type of Learning	Description	Hours/Units	Date of	Approved by
Classroom or Seminar (six units required)				
1				
2				
3				
4				
5				
6				

Trade Publications (limited to 3 CEU's)				
Fine Home Building Magazine				
Journal of Light Construction				
Professional Remodeler Magazine				
Qualified Remodeler Magazine				
Articles/Blog Posts Written (Attach Copies)				
Affiliate Service (one unit per meeting)				
Board Meetings				
Committee Meetings				
National PRO Meetings				
Community Service Projects (one unit per project)				